

EVENT REPORT FORM

Type of event	Workshop
Venue	University of Novi Sad, Faculty of Technical Sciences (UNS, FTS)
Date	30 th January 2020
Organizer	University of Novi Sad, Faculty of Technical Sciences (UNS, FTS)
Reporting date	04 February 2020
Report author(s)	Maja Petrović

EVENT DESCRIPTION

with special reference to goals and outcomes

Number of participants at the event	7 participants, 4 presenters					
Participants (organisations)	University of Novi Sad, Faculty of Technical Sciences (UNS, FTS)					
Event description:						
The purpose and objectives of the workshop were to inform the participants (professors and assistants) about SWARM Project aims & objectives as well as about the progress of the project. The main objective was to present the courses that will be modified and designed within the project.						
First of all, Professor Dr Dejan Ubavin presented the overall objective of the project as well as benefits from the last TEMPUS project he was involved in. After that, Prof. Dr. Igor Peško						

presented the SWARM project, partners, project objectives and planned activities. Doc. Dr. Maja Petrović presented the work packages in detailed as well as their status of progress. At the end, Dr. Srđan Kovačević presented new and modernized courses within the SWARM University of Nis





Attachments

Agenda (pdf)	SWARM workshop - Agenda					
Attendance list (pdf)	SWARM workshop - Attendance lists					
Photos (jpg)	Photos on website and project platform					
Presentations (pdf)	01 SWARM Project Overview – Igor Peško					
	02 Presentation of realized work packages and outcomes – Ma					
	Petrović					
	03 Presentation of new and modernized courses within the					
	swarm project – Srđan Kovačević					
Other personal remarks						

Organisation details

Date of event material release	29 January 2020
Date of participants list's finalisation	29 January 2020
Date of agenda finalisation	29 January 2020
Number of participants (according to the attendance list)	7
Comments	

Problems encountered during the event preparation phase

Please add your comments, if any:

Strengths and limitations of the event (please include comments received)

Strengths of the event and contributions or activities by participants	
Suggestions for the improvement	
Any further comments	



Evaluation details

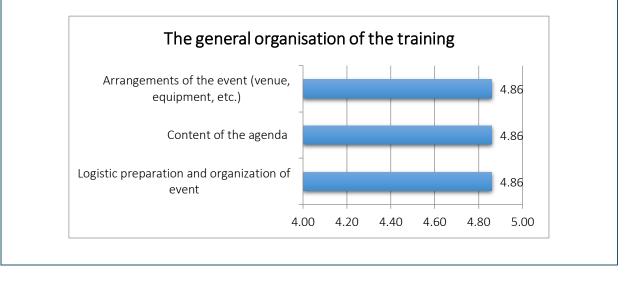
Results of evaluation of the general organisation of the event

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Desu		

The general organization of the workshop was evaluated with very high marks. The event was organized totally in line with the previous defined agenda.

Table/Figure

The general organisation of the workshop					
Grading	Very poor	Poor	Good	Very Good	Excellent
Logistic preparation and organization of event	0	0	0	14.3	85.7
Content of the agenda	0	0	6.2	14.3	85.7
Arrangements of the event (venue, equipment, etc.)	0	0	0	14.3	85.7





Results of evaluation of general working communication

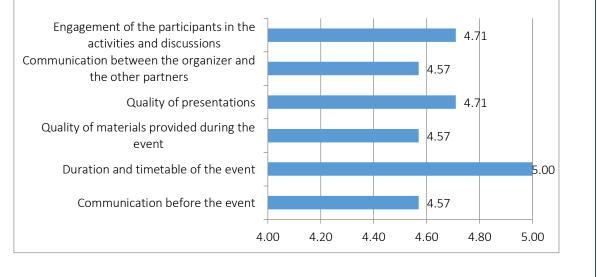
Description

The general working communication was evaluated with high marks.

Table/Figure

General working communication					
Grading	Very poor	Poor	Good	Very Good	Excellent
Communication before the event	0	0	0	42.9	57.1
Duration and timetable of the event	0	0	0	0	100
Quality of materials provided during the event	0	0	14.3	14.3	71.4
Quality of presentations	0	0	0	28.6	71.4
Communication between the organizer and the other partners	0	0	14.3	0	85.7
Engagement of the participants in the activities and discussions	0	0	14.3	14.3	71.4

General working communication





Results of evaluation of overall success of the event

Description

The overall success of the workshop was evaluated with high marks.

Table/Figure

Overall success of the event						
Grading	Poor	Very poor	Good	Very Good	Excellent	
Mode of reaching the decisions at the event	0	0		28.6	71.4	
Opportunities to express your opinion and influence decisions	0	0	14.3	14.3	71.4	
Objectives in the agenda regarding the SWARM project are reached	0	0	0	28.6	71.4	
Discussion of tasks for the upcoming activities and events	0	0	14.3	28.6	57.1	
Assignment of follow-up tasks	0	0	0	28.6	71.4	





Please indicate your suggestions for further event's improvement:

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